

The Apprenticeship Levy

The
Children's
Society

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**Who has heard about the
levy?**

**Who will be paying
the levy?**



What is it?

- The Levy will be set at 0.5% of full payroll (not just the amount over £3m), minus a £15,000 allowance.
- Started on 1st April this year.
- Digital Account Service allows you to access your funds.
- Training for new and existing staff.

How does it work?

- The levy will only pay for the **training of apprentices**; all other costs will need to be covered by your budgets.
- Levy payments will need to be **used within 24 months**.
- Training must last at least 12 months.
- An apprentice must work a minimum of 30 hours per week.
- Spend at least 20% of their time on off-the-job training.

Apprenticeship Standards

- 7 levels – ranging from NVQ up to Masters Degree.
- 15 funding bands – how much money can be drawn down to pay for qualification.
- Almost 200 standards so far and more to be released.

Dos

- Utilise the levy as part of your workforce planning.
- Consider all the costs associated with apprenticeships.
- Start small and pilot a scheme.
- Carefully select your training provider/s.

Don'ts

- Ignore it!
- Use the levy to pay apprenticeship wages.
- Use it to rubber stamp existing skills.
- Only offer apprenticeships to junior members of staff.



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The Charity Apprenticeship Levy Group

**Join the group and get involved in the
conversation!**