

# Overview



forward

# Challenges



The system  
was  
underutilised

Outdated e-  
learning  
courses






Lots of different  
SCORM files  
within the  
pathways

No Automation

Hierarchy Data  
was out of date

Lack of  
Navigation

# Back to Basics

 1A New Starters Induction Live Session Complete in any order (0/1)	14/11/2024 Completed
 1A/Safeguarding Complete in any order (0/1)	18/11/2023 Continue
 2A/Data Protection Complete in any order (0/1)	07/03/2025 Start
 5/Health & Safety Complete in any order (1/1)	10/03/2025 Completed
 6/Mental Health & Wellbeing Complete in any order (0/1)	20/11/2023 Start

Created Pathways

Re-did the hierarchies from scratch

Manually inserted completion data

Cleaned up the system

Added Automation

# Second Stage

**Compliance Alerts.**  
 We have identified that there are 0 learner/s in your team who are showing as having compliance training with due dates in the next 30 days.  
[View Report](#)

**13**  
Completed Pathways

**29**  
Outstanding Pathways

**0**  
Due Soon Pathways

**0**  
Overdue Pathways

Pathway Attempts By Group Team 4

**Team1 Moodle1** ...  
 Team6@moodle.com

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Overall **36%**      Allocations **11**

**Team2 Moodle2** ...  
 team1@moodle.com

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Overall **20%**      Allocations **10**

**Team4 Moodle4** ...  
 team3@moodle.com

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Overall **0%**      Allocations **10**

**Team5 Moodle5** ...  
 team1@moodle.com

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Overall **30%**      Allocations **10**

- 0% ...  
 1A/Safeguarding  
 Due in 1 year
- 0% ...  
 5/Health & Safety  
 Due in 3 months
- 100% ...  
 2A/Data Protection  
 Completed
- 0% ...  
 7/Mental Capacity Act  
 Due in 3 months
- 0% ...  
 6/Mental Health & Wellbeing  
 Due in 3 months
- 0% ...  
 8/Equality, Diversity & Inclusion  
 Due in 1 year
- 0% ...  
 New Starters - Introduction Introduction to Safeguarding  
 Due in 3 months
- 100% ...  
 1A New Starters Induction Live Session  
 Completed
- 0% ...  
 New Starters - Welcome to Forward and EDI  
 Due in 3 months
- 100% ...  
 New Starters - Meet the Business  
 Completed

## Third Stage

1

Worked closely with our operational training team to provide a booking system

2

Incorporated into reporting and Team Insights

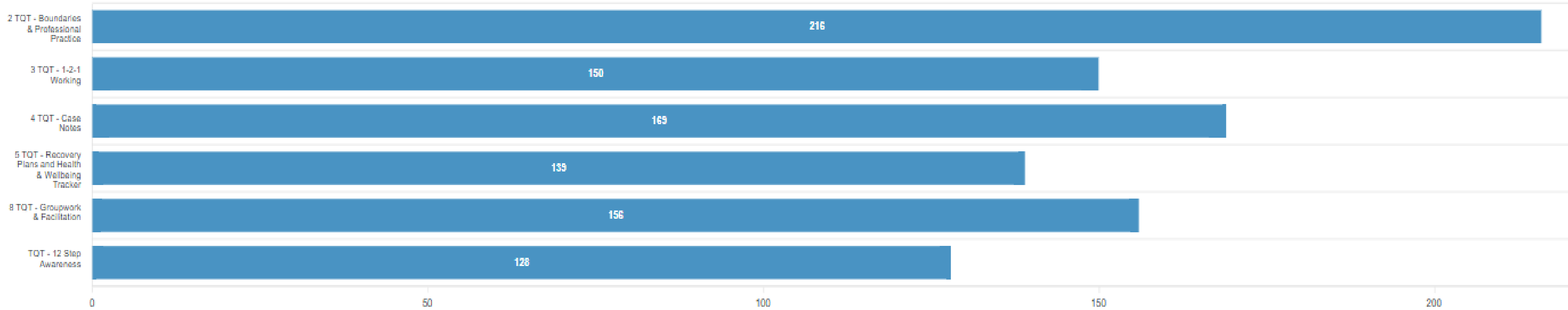
3

Managers can accept or decline their booking



## Therapeutic Quality Training

### TQT Course Completions (Part 1)



# Custom reports



Name	Report source
TQT The Bridges	Course completions
The Bridges	Pathway Completions
TQT	Course completions
Bank Staff Clouds House	Pathway Completions
Face to Face Attendees	Face to Face Signups
Course Completions	Course completions
Learning Pathway Completions	Pathway Completions
Learning Pathway Completions - Overdue ONLY	Pathway Completions
Personal Development Records	Personal Development Records

# Hints and Tips



Ensure all the data is cleaned and the hierarchies are all updated



One thing at a time – Hierarchies – Pathways – Team Insights – automation



Communicate with the business and send out guides, hold insight sessions, and work with the helpdesk to get everything working and in order



forward