

Series 1 - GDPR Foundations for Charities

- What is GDPR and Why It Matters
- Personal Data – What Counts and What Doesn't
- Data Protection Principles Made Simple
- Who's Responsible for What?
- What's a Lawful Basis Anyway?
- Data Subject Rights – A Quick Overview
- *Series 1 Summary* - GDPR Foundations for Charities

Series 2 - Handling Personal Data Safely

- Collecting Data: Dos and Don'ts
- Only Keep What You Need
- Sharing Data Safely
- Working From Home? Stay GDPR-Safe
- Emailing Personal Information – Handle With Care
- *Series 2 Summary* - Handling Personal Data Safely

Series 3 - Managing Higher-Risk Data and Incidents

- What's Sensitive Data and Why It's Different
- Handling Health Info the Right Way
- Children's Data: Extra Rules Apply
- Risks of Data Profiling
- Spotting a Data Breach Early
- What to Do If Something Goes Wrong
- *Series 3 Summary* - Managing Higher-Risk Data and Incidents

Series 4 - Consent, Fundraising and Marketing

- When You Need Consent (And When You Don't)
- Making Consent Meaningful
- Opt-In, Not Pre-Ticked
- Stopping Contact: Honouring Withdrawals
- Keeping Contact Preferences Up to Date
- Marketing and GDPR – Getting It Right
- *Series 4 Summary* - Consent, Fundraising and Marketing

Series 5 - Building a Strong Data Protection Culture

- Everyday Decisions That Matter
- Not Sure? Ask – It Could Save a Breach
- Spotting Poor Practice
- What Good Record-Keeping Looks Like
- Keeping Devices Secure
- Reporting Concerns – No Blame, Just Action
- *Series 5 Summary* - Building a Strong Data Protection Culture

Series 6 - GDPR Governance and Accountability

- Who's the Data Protection Officer?
- Privacy Notices – More Than Fine Print
- Data Sharing Agreements – What to Check
- Data Retention: Why Timing Matters
- Working With Third Parties Safely
- Creating a Culture of Respect for Data
- *Series 6 Summary* - GDPR Governance and Accountability

Series 7 - Subject Access Requests (SARs)

- What is a Subject Access Request?
- Why Do People Make Subject Access Requests?
- How to Recognise a Subject Access Request
- What Should You Do If You Receive One?
- Common Mistakes to Avoid
- Supporting a Positive Response
- *Series 7 Summary* - Subject Access Requests (SARs)

Series 8 - Responding to Data Breaches

- Stay Calm and Act Quickly
- Containing the Damage
- Investigating What Happened
- Who Needs to Know?
- Learning From Mistakes
- Rebuilding Trust After a Breach
- *Series 8 Summary* - Responding to Data Breaches

Series 9 - AI and Data Protection in the Workplace

- AI in the Workplace – What's the GDPR Connection?
- Before You Paste – Think About Personal Data
- Can AI Make Decisions About People?
- AI Can Be Wrong – Why Human Checks Matter
- Using AI Safely and Responsibly
- The Future of AI and Your Role
- *Series 9 Summary* - AI and Data Protection in the Workplace

